

Clay Center Housing May 2014

Office hours are 9AM to Noon Monday - Friday and 1PM to 4PM Monday & Wednesday. The office is closed Tuesday, Thursday and Friday afternoons, weekends and holidays. We will be available by advance appointment ONLY these afternoons.. Call and leave a message, someone will get back to you as soon as possible.

Window hours are 9AM to Noon Tuesdays & Fridays. Residents may get change or stamps and pay rent during these times. If you pay rent by check and don't need a receipt, you can put the check in the drop box slot of the office door at any time. Please make arrangements to pickup packages between 8:00AM and noon. As always, if you have a lock-out, call or come to the office. If no one answers the door call 447-9352.

Newsletters and statements are available at the office the last week of each month. Each household is responsible for picking these up and **READING** the information provided

If you have a work order, call the office. Please leave a message stating the unit number, nature of the problem and whether maintenance has permission to enter. It is NOT necessary to come to the office, just call. Your needs will be addressed as soon as possible in the order of urgency.



330 West Court- St. Clay Center, KS

Telephone: 785-632-2100

Fax: 785-632-6363

Website: claycenterhousing.com

KS Relay Center TDD 800-766-3777



**EQUAL HOUSING
OPPORTUNITY**

MAY IS NATIONAL ELECTRICAL SAFETY MONTH

U.S. Consumer Product Safety Commission (CPSC) research indicates that each year we can expect more than 140,000 electrical fires, which result in hundreds of injuries and deaths. Electrocutions associated with wiring and consumer products cost hundreds of lives annually. According to The Electrical Safety Foundation International, 150 home fires occur every day because of electrical issues. Home fires that could have been prevented by implementing a few safety precautions and being aware of potential fire hazards.

These are some of the home fire prevention tips that are being promoted during May for National Electrical Safety Month that can help you prevent your home from going up in flames, and perhaps even save your life.

Use appliances and equipment according to the manufacturer's instructions. Electrical appliances should always be kept away from damp or hot surfaces, and allow room for enough air circulation for electrical appliances.

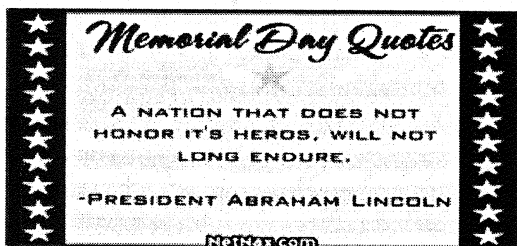
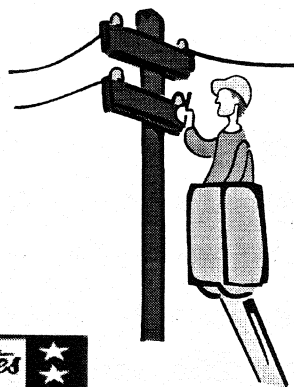
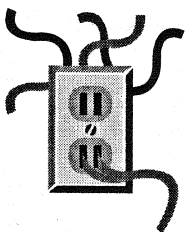
Make sure power strips, cords and surge suppressors are designed to handle the loads for their intended use. These may need replaced after major power surges or electrical storms. Avoid overloading circuits by not

plugging too many items into the same outlet. Electrical cords that are covered by rugs or furniture, like extension cords and lamp cords, need to be checked regularly for cracks or frays. Never set anything heavy directly on a cord.

Light bulb wattage needs to be correct for the lighting fixture. A light bulb with too much wattage or that is loose can overheat and cause a fire.

Electrical outlets and switch plates need to be in place and in good shape. Call the office to have maintenance replace any covers that are broken. Place child safety plastic covers in electrical outlets that are not in use to prevent children from placing metal objects into the electrical outlet.

When outside stay away from any downed power lines and call to report it immediately.



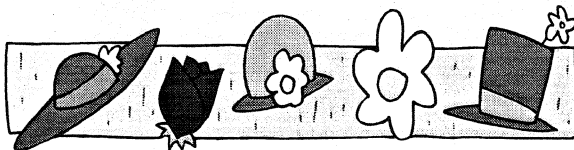


Mother's Day

May 11th

Need something extra to celebrate? Take your pick from this list of events during the month of May:

Mother Goose Day - Kite Day - Circus Day - Prevention of Child Abuse - American Bike Month - Asian Pacific American Heritage Month - Asparagus Month - Asthma & Allergy Awareness - Better Hearing & Speech - Flower Month - National Bar-B-Que Month - National Egg Month - National Duckling Month - National Hamburger Month - National Mental Health Month - National Salad Month - National Photo Month - National Physical Fitness & Sports Month - National Strawberry Month - Older Americans Month - Transportation Month - Clean Air Month - National Electrical Safety Month - Healthy Vision Month - EMS Week - Safe Boating Week - Dog Bite Prevention Week - Memorial Day



Mom's Sayings

Favorite

- 10 What part of no don't you understand?
- 9 I don't care who started it.
- 8 Wait until your father gets home.
- 7 Your face is going to freeze like that.
- 6 Your hands are not broken.
- 5 No one said life is fair.
- 4 Beds are made for sleeping, not jumping.
- 3 Eat your vegetables.
- 2 I don't know is not an answer.
- 1 Because I said so, that's why.



Mother's Day Word Search

Find the hidden words associated with Mom's special day.

H	D	V	G	R	A	N	D	M	A	Z	A	H	Z	E	BRUNCH
M	O	T	H	E	R	U	R	E	N	N	I	D	G	E	BOUQUET
R	S	N	M	E	M	O	R	I	E	S	H	S	L	T	CANDY
R	S	D	O	J	S	D	R	A	C	H	U	R	P	U	CARDS
P	Q	C	A	R	I	N	G	A	U	N	T	E	B	B	CARING
Q	R	R	O	S	E	S	D	G	D	C	N	T	O	I	CHILDREN
S	Y	C	W	K	F	E	S	A	C	K	E	H	U	R	DAUGHTERS
C	P	L	F	N	T	L	Y	J	G	I	R	G	Q	T	DEVOTED
X	H	T	I	O	M	D	O	A	U	E	A	U	U	K	DINNER
I	L	I	V	M	N	A	J	W	T	E	P	A	E	I	FAMILY
S	G	E	L	E	A	G	Y	H	E	C	M	D	T	S	FLOWERS
T	D	V	I	D	N	F	G	C	A	R	N	O	Q	S	FRIEND
F	V	R	S	I	R	U	U	N	M	X	S	E	H	E	GIFTS
I	F	N	V	O	A	E	D	U	C	Q	P	K	X	S	GIVING
G	O	I	W	L	V	Y	N	R	M	Q	G	H	A	V	GRANDMA
S	G	N	I	V	O	L	D	B	B	W	C	I	I	B	HOME
															HONOR
															HUGS
															KISSES
															LAUGHTER
															LOVING
															MAY
															MEMORIES
															MOTHER
															PARENT
															ROSES
															SUNDAY
															SONS
															TRIBUTE

All About Puzzles

puzzles.about.com

TENANT NOTICES

Mid summer Blueville Nursery will be putting a product on the lawns to control grubs and prevent further damage. While highly toxic to insects it is not dangerous to animals or humans, we ask that pets and children stay off the lawn until the product has been watered in to insure its effectiveness.

Grilling season is here so make sure you clean out the grills, dispose of trash and wipe down the picnic tables after use. It isn't the cleaning staff's responsibility to clean up after someone uses the picnic area. The sand bucket is NOT a disposal for your cigarette butts. **DO NOT smoke in the picnic area.** First offense will get you a 14-30 notice and the 2nd time we will proceed with an eviction. Smoking on the property is a privilege and continued abuse may lead to no smoking anywhere. Each tenant is responsible for the actions of their friends and family.

Do not pour any kind of grease or food down any drain or toilet. If we must call a plumber you will be paying the bill for the service call. Place this type of garbage in a sealed container and carry it outside to the dumpsters behind the fence at Apollo. Do not leave trash sitting outside your apartment door. If it smells bad enough you don't want it in your apartment why would everyone around you want to smell it too?!?!

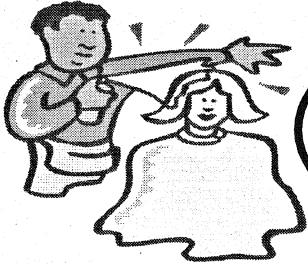
DOG OWNERS- Every time you take your dog out you should carry a waste bag. Just because you walk over to the park for the dog to relieve themselves doesn't mean you make it there before they go. Housing staff have watched dogs leave a pile of pooh on housing grounds and the owners never make any attempt to pick it up. If you can't bend over you better get something to help pick it up because if you don't you will find a charge for that pile on your next statement.

Please remember that we are still at risk during this time of the year for severe weather. Always be aware of what the weather is doing and what could develop. Do you know what to do and where to go if the siren sounds?

Parkview & Apollo - When the sirens sound, grab your keys, flashlight and cell phone, go into the hallway away from any windows and close & lock the apartment door behind you. Go to the safe area for your building and floor and wait for the all clear. If you are on the top or bottom floor you should go to any other floor. At Parkview you can also go into the stairwells as there are no windows.

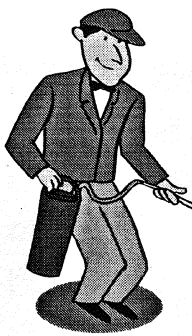
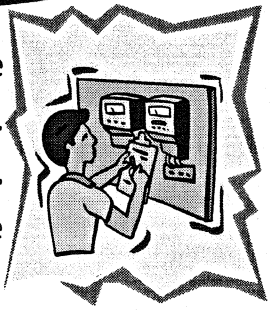
Tolin Terrace - **DO NOT wait until the sirens sound!** If a severe storm is brewing, head across the street to Apollo and Parkview. You can hang out in the lobbies or get comfortable in the 4th floor lounge of Apollo till the sirens sound then move to a safe hallway. You also can go to any of the common areas on floors 2 - 4 of Parkview and wait till things blow over.

May 26th, Memorial Day - The office will be closed and there will NOT be any maintenance nor cleaning staff available. If you have an emergency call 447-9352.



*Beauty Shop - Arlene Stewart
For an appointment, call (785)630-0742
Located at Apollo Towers
first floor by the community room.*

Parkview electric meters will be read in the morning on the 2nd Monday of each month. This will take place on the 12th this month. Your meter will be read whether you are home or not. -----



SPRAY DAY - Wednesday, May 14th is bug spray day for Apollo. Spray day is always the second Wednesday of the month and will start around 8:30 AM on the first floor. Parkview and Tolin are the even months and Apollo the odd.



ANNUAL INSPECTIONS - Floors 5 & 6 of Apollo Towers will be inspected **Thursday, May 15th**. Each unit will be inspected once a year unless there is a problem. Whether you are home or not these inspections will take place. Please consider this your advance notice.